By-Laws and Standing Rules

of the Worcester Pistol and Rifle Club, Inc.



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Approved as listed

Name	Signed
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President: Al Bonofiglio

Vice-President: Joseph Capobianco

Treasurer: Ann LaRoche
Secretary: Kelly McCulley

Exec Officer: Bill Hardell

Drafted June 1955 – Revised December 7, 2023 Effective December 8, 2023 at 12:01 a.m.

ARTICLE I

NAME The name of this organization, hereinafter called the "Club," shall be the "Worcester Pistol and Rifle Club, Inc."

ARTICLE II

OBJECT The object of this club shall be the encouragement and improvement of pistol and rifle marksmanship and the promotion of safety in the use of firearms through public awareness and education through good community relations.

ARTICLE III

MEMBERSHIP There shall be four (4) classes of membership: Member, Life Member, Junior Member, and Honorary Member.

Anyone may become a member after satisfying the Rules Regarding Application for Membership and subscribing to the following pledge:

The Worcester Pistol & Rifle Club Pledge

I certify that I am a legal resident of the United States and not a member of any organization or group which has as any part of its program the attempt to overthrow the government of the United States or of any of its political subdivisions by force or violence; that I have never been convicted of a crime of violence; and that, if admitted to membership in the Worcester Pistol and Rifle Club, I will faithfully endeavor to fulfill the obligations of good sportsmanship and good citizenship.

Regular Member: Anyone twenty-one (21) years of age or older who is not a Life or Honorary member.

A **Life Member** is anyone who has been a Regular Member in good standing for twenty-five (25) cumulative years or was formerly a Paid Life Member. Life Members shall be exempt from the payment of dues and/or assessments and shall retain all privileges of a Regular Member.

Junior Member: Anyone who is twelve (12) years of age but under twenty-one (21) years of age. This membership will expire at the Annual Meeting following the member's twenty-first birthday at which time the member must become a Regular Member.

Junior Members must have on file with the Club a signed waiver of liability from the parents or legal guardian and notarized by a Massachusetts Notary Public. Junior Members do *not* have voting privileges.

There shall be two grades of Junior Membership:

Basic Junior - Any Junior Member who does not have a valid Massachusetts driver's license but has a valid Massachusetts Firearms Identification card (FID).

Basic Junior Members:

- Do not receive access to the Club.
- Are not allowed to bring guests to the Club.
- Must be accompanied by an adult member while at the Club.

Advanced Junior — Any Junior Member who holds a valid Massachusetts driver's license *and* a valid Massachusetts FID card.

Advanced Junior Members:

- Receives access to the Club
- Are not allowed to bring guests to the Club
- Need not be accompanied by an adult while at the Club.

Honorary Member: Any five (5) voting members of the Club may join in nominating an individual, in writing to the Executive Committee, whether a member of the Club or not, to be an Honorary Member. The Executive Committee shall, after considering the qualifications of the nominee, report to the Club at any regular meeting, not later than two months after receiving the nomination, with their recommendation on that candidate. A vote shall then be taken on the election of the nominee. A two-thirds vote of those present (a quorum being present) will elect the nominee to be an Honorary Member. Honorary Members shall be exempt from the payment of initiation fee and dues and/or assessments and shall not hold office or vote. The Executive Committee shall review honorary memberships annually.

ARTICLE IV

OFFICERS The Officers of the Club shall be a President, a Vice-President, a Secretary, a Treasurer, and an Executive Officer. These five and the latest Past-President, Ex Officio, shall constitute the Executive Committee. These officers shall be elected by a majority vote at the Annual Meeting of the Club and shall hold office for one year. The Officers of the Club may appoint one or more assistants to aid them in the performance of their duties but shall remain responsible for their proper execution. Officers who are members in good standing with the Club may be eligible for re-election.

ARTICLE V

DUTIES OF OFFICERS The duties of the Officers of the Club shall be as follows:

The **President** shall preside at Club meetings; shall be Chairman of the Executive Committee and, Ex Officio, a member of all other committees; shall appoint committees when so directed by a vote of the Club or when the need therefor shall be apparent to him; shall approve for payment such bills as may be properly chargeable to the Club; and shall have general supervision of the affairs of the Club. The President shall appoint a nominating committee of three (3) voting members at the October meeting to prepare a slate of officers for presentation at the December meeting. The President shall be excluded from this committee. Approval of expenditures in excess of \$3,000.00, other than normal operating expenses, must be approved by the membership at a regular meeting.

The **Vice-President** shall assist the President as required; shall preside at Club meetings in the absence of the President; and may perform any other of the President's duties in the event of his prolonged absence or inability to serve.

The **Secretary** shall keep and record a true record of the transactions of the Club and of the Executive Committee; shall have custody of all records of the Club except those of the Treasurer; shall conduct all essential correspondence for the Club; shall make available at the monthly meeting, minutes of past monthly membership meetings and/or e-board meetings; shall make to the Executive Committee or to the Club such other reports of the affairs of the Club as may from time to time be needed; and shall, at the conclusion of the period for which he has been elected, turn over to his successor in office all records and other property of the Club which may be in his possession.

The **Treasurer** shall have charge of all funds of the Club; shall deposit them in such bank or banks as may be approved by the Executive Committee; shall pay from such funds all bills of the Club which have been approved for payment by the President or by some other member of the Club to whom the President has delegated his authority so to do; shall keep an accurate and complete account of his receipts and disbursements with appropriate vouchers; shall make to the Club at the Annual Meeting a report of the financial affairs of the Club for the past year; shall prepare, annually, a budget to guide the expenditures of the Club for the following year; shall make to the Executive Committee or to the Club such other financial reports as may from time to time be needed; and, at the conclusion of the period for which he has been elected, shall turn over to his successor in office all funds and records of the Club which may be in his possession or custody. The Treasurer shall be responsible for the filing of the Corporation's Annual Charter with the state and shall pay the necessary fees thereof. The Treasurer shall be responsible for the timely renewal of all necessary insurance policies. The Treasurer shall make all financial records available for an internal or independent audit whenever it is deemed necessary.

The **Executive Officer**, either directly or through an appointed assistant, shall have charge of the ranges of the Club, of the scheduling and preparing for matches at Club ranges or at ranges of other clubs, of the conducting of practice and match firing, of the collecting and turning over to the Treasurer of registration and match fees, of the purchase and sale to members of the Club of supplies, and shall make timely reports of registered matches as circumstances may require. The Executive Officer shall be responsible for the acquisition of the proper amount of keys to the Club to be available. Make available to the instructors/event coordinators, policies and procedures.

EXECUTIVE COMMITTEE:

The Executive Committee subject to the approval of the membership may fill a vacancy in one of the elective offices, which may occur between annual meetings. The appointee to fill such a vacancy shall serve until the next annual meeting.

The Executive Committee shall have general supervision and control of the activities of the Club. Major matters involving club policy or any especially important or unusual question shall be submitted by the Executive Committee to vote of the Club at any regular meeting. The notice by which a meeting is called shall contain information concerning any important question to be submitted at the meeting.

The Executive Committee may approve emergency expenses in excess of \$3000.00.

Although not necessarily specifically mentioned above, it shall be the duty of each officer of the Club to perform in an effective and cooperative manner all tasks and duties normally pertaining to the office, which (s)he holds.

ARTICLE VI

FEES Yearly dues and assessments for the following calendar year shall be established by the Executive Committee and announced in the Newsletter or the annual mailing for renewals.

ARTICLE VII

MEETINGS The Annual Meeting of the Club shall be held at the Club House on the evening of the first Thursday after the first Wednesday in January of each year. Additional meetings shall be held at the call of the Executive Committee. Normally at least once each month excepting July and August.

All members in good standing, except Junior and Honorary Members, shall be entitled to vote and to hold office.

Twenty-five voting members in good standing shall constitute a quorum for the transaction of business.

The Executive Committee shall meet at the call of the President, or, in case of his prolonged absence or inability to serve, at the call of the Vice-President. Three members shall constitute a quorum for the transaction of business, except as herein otherwise provided.

All meetings shall be conducted in accordance with "Robert's Rules of Order."

ARTICLE VIII

COMPETITIONS All rifle and pistol competitions held by the Club shall be conducted under the rules of the sanctioning body.

INSTRUCTOR/TRAINERS must follow the policies and procedures designated by the XO

ARTICLE IX

TERMINATION OF MEMBERSHIP If it shall be determined by a vote of at least two-thirds of the members of the Executive Committee (four votes required) that the conduct of any member has been such that his continued association with the Club would be injurious to the welfare or the good name of the Club, the member shall be so notified by a written statement of charges constituting the basis for action, handed to him by two or more members of the Executive Committee or mailed by the Secretary by registered mail to the last known address of the member. This notice shall advise the member of the place, date, and time of a meeting of the Executive Committee to be held not less than two weeks nor more than four weeks after the serving or mailing of the notice, at which meeting action will be taken by the Executive Committee concerning termination of membership. He shall be entitled to appear before the Committee at this meeting and/or to submit evidence in his own behalf. At this called meeting, a vote of two-thirds of the members of the Executive Committee shall terminate the membership in the Club of the member concerned. The accused party has the right to appeal the decision of the Executive Committee submitted to the Secretary, in writing, to be presented at the next regularly scheduled meeting.

Any member of the Executive Committee may be removed from office by a majority vote of the Executive Committee. This vote may be subject to review at the next regularly scheduled Club meeting.

Any member who is delinquent in payment of dues shall cease to be a member of the Club. It is the obligation of each member to promptly pay his dues. It is not the duty or the obligation of the Club or its officers to notify delinquent members of their arrears.

The Executive Committee shall grant, upon the written request of a member, a leave of absence. A leave of absence shall require no initiation fee upon return. A written resignation shall require one half of the current initiation fee upon returning. No written notice of resignation shall require the full current initiation fee upon returning.

ARTICLE X

Amendments to By-Laws: Any five voting members of the Club may join in such a proposal to the By-Laws by submitting, in writing, the proposed amendment to the Executive Committee. The Executive Committee shall promptly notify membership of such proposal stating that action on the proposal will be taken at a meeting of the Club, called by the same notice, not less than two weeks from the posting of the notice. A two-thirds favorable vote of the members present at this meeting, provided a quorum is present, shall be sufficient to amend the By-Laws in accordance with the proposal and shall become effective fifteen days once notification to the membership has been made. A copy of changes should be posted on the bulletin board for no more than 2 months.

Revised May 4, 2023 Effective May 5, 2023 at 12:01 a.m.

RULES REGARDING APPLICATION FOR MEMBERSHIP

- 1. Prospective new members must possess a valid Firearms Identification (FID) card or License to Carry Firearms from the Commonwealth of Massachusetts.
- 2. Prospective new members must attend an orientation meeting before their membership being accepted. Orientation meetings will be held as directed by the Executive Committee or their designee.
- 3. Prospective new members may be accepted to membership at any regular business meeting providing that the applicant has successfully completed the prescribed New Member Orientation and the Indoor Range Training including the Live Fire Safety Evaluation.
- 4. Prospective new members are responsible for satisfactory completion of all related paperwork.
- 5. All prospective new members shall be notified of upcoming orientation meetings before said meeting.
- 6. Any Current member may challenge the acceptance of a Prospective new member into membership for any reason. Current member must make their intentions known when the slate of candidates is presented during the monthly meeting. Members may also make their intentions known confidentially to the E-board as needed.
- 7. New members must promptly pay the current year's dues and assessments, excluding the work party assessment, upon being voted into membership.
- 8. New members are required to be members of The Gun Owners' Action League (GOAL). The Worcester Pistol & Rifle Club encourages its members to have membership in a national pro-gun lobbying group such as the NRA (National Rifle Association), GOA (Gun Owners of America), LEAA (Law Enforcement Alliance of America), JPFO (Jews for the Preservation of Firearms Ownership), DRGO (Doctors for the Responsible Gun Ownership), and SAF (Second Amendment Foundation).
 - Note: The Membership Chairman can arrange membership in GOAL.
- 9. Upon yearly renewal all REGULAR and LIFE members must supply either a photocopy of the front, or show in person to the Membership Chairman, a current up to date FID/LTC issued by the Commonwealth of Massachusetts plus current membership in G.O.A.L.
- 10. Membership is annual. The membership year begins on the first Thursday of April through the first Thursday of the following April.
- 11. It is the obligation of each member to promptly pay his dues without notice. Anyone who is late in renewing their membership (not paid by the first Thursday of April) will be assessed \$75.00 for administrative fees and electronic access will be deactivated. Reactivation of electronic access will occur once payment has been received.
- 12. Electronic access will be deactivated. Reactivation of electronic access will occur once payment has been received. Any member who has not paid by December 31st will have to apply for membership as a new candidate.

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GENERAL RULES

- 1. Any persons violating the rules and regulations shall be expelled from the grounds and may lose their membership privileges.
- 2. Persons who deliberately damage club property shall forfeit their membership, or guest privileges, and shall be held responsible for all damage. The Executive Board shall notify legal authorities when appropriate.
- 3. Any member and their guest using either the indoor or outdoor facilities must first sign in at the club house lobby. The Logbook must have the Member Number, Printed Name, Signature, Date and time of arrival. Before departing, the member must complete the log entry denoting the time of departure and any unusual occurrences or damage observed.
- 4. Members may bring no more than three (3) guests on the club grounds for the use of the outdoor ranges. The guest(s) shall sign the logbook.
- 5. In the absence of Executive Board members or other appointed officials, the senior member on the premises will automatically be the Chief Range Officer and will execute his or her authority to enforce all safety rules.
- 6. Loaded firearms shall only be handled at a designated firing line.
- 7. Unloaded firearms shall only be handled at a designated safe area or designated firing line.
- 8. Alcoholic beverages are prohibited.
- 9. Open fires are not allowed on the premises without Executive Board authorization.
- 10. Members should ask strangers to show proof of membership. Non-members are only allowed on the premises as guests of members and must be accompanied by that member who is responsible for the actions of the guest. Exception: Boylston Police Officers
- 11. Members and guests are responsible for cleaning up after themselves and share the responsibility of maintaining the premises.
- 12. When leaving the clubhouse make sure the door is locked.
- 13. Members' access device is not to be loaned to anyone.
- 14. The ranges may be closed by order of the Executive Officer for scheduled matches, work parties, safety classes, etc.
- 15. Members may not conduct any courses or training for a fee or other compensation on club grounds without the express written permission of the Executive Board.
- 16. Rules and Regulations are to be reviewed by the Executive Board annually or as required.

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GENERAL RANGE RULES

(Apply to all of the Club's ranges)

- 1. Treat all firearms as if they are loaded until you have personally assured otherwise.
- 2. Muzzles will be pointed downrange or, when in a safe area, in the designated direction at all times.
- 3. All shooters must keep fingers off the trigger until ready to shoot.
- 4. Check all barrels for obstructions before firing.
- 5. Actions are to be kept open except when firing, holstered, or cased.
- 6. Shooting is allowed from the firing line only.
- 7. Cross range firing is not allowed.
- 8. Shooting at buildings, benches, signs, etc. is prohibited and may lead to criminal prosecution.
- 9. No vehicles are allowed on any range.
- 10. Shotguns are allowed at the Action pit and Rifle range only. Targets and target holder/frames must be supplied by the member. Any shotgun damage to Club target frames may lead to membership suspension, termination and potential criminal prosecution.
- 11. Shooting at paper, clay, or steel targets is preferred. Glass, porcelain, aerosol cans, ceramic or exploding targets are prohibited. Rocks as targets constitute a serious danger from fragmentation and ricochet and shall not be used. Clay pigeons and bowling pins as targets are permitted. All targets and target debris must be removed from the range when finished.
- 12. No person shall draw a loaded gun from an inside the waistband holster that positions the trigger of the gun forward of the hipbone (between 10 and 2 o'clock) when there are more than three (3) other persons accompanying, or grouped with, the shooter.
- 13. Upon hearing "Cease Fire" all shooters will open actions and will not handle firearms until an all clear signal is given or while anyone is forward of the firing line.
- 14. Anyone going down range must call "Cease Fire" and wait until all firearms are holstered or unloaded and made safe and grounded or benched (with the action open), boxed, or cased. No guns will be handled while personnel are down range.
- 15. Shooters will remove targets and properly dispose of spent casings before leaving the range. Only BRASS casings shall be placed in the BRASS collection barrels. All other casings shall be disposed in the trash receptacles.
- 16. Anyone observing an unsafe condition must call "Cease Fire".

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- 17. Shooting while under the influence of alcohol or drugs is strictly prohibited.
 - "Drugs" includes any substance (legal or illegal) that impairs judgement or actions. Certain prescription and "over the counter" medications affect your ability to shoot safely. If in doubt, consult your physician or pharmacist.
- 18. All firearms must be cased or holstered until you are at a designated safe area or a designated firing line, which is not under a Cease Fire condition.
- 19. Exceptions require prior approval from the Executive Board.

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INDOOR RANGE RULES

- 1. The range door MUST be kept closed at all times.
- 2. Shooting is allowed on the indoor range at all times, except during matches, work parties, and other approved functions.
- 3. Firearms may only be handled at the bench.
- 4. Access to the indoor range requires attending indoor range training and live fire safety evaluation.
- 5. Use of the following is PROHIBITED:
 - Armor piercing, tracer, and incendiary ammunition
 - Center fire ammunition greater than 500 S&W
 - ➤ Allows use of 44 Magnum, 454 Casull and S&W 500 Magnum
 - ➤ All jacketed and hollow point ammunition is allowed.
 - Shotguns and shot shells of any type or caliber including handgun.
 - Center fire rifles (22 rimfire caliber of all types are allowed)
 - Fully automatic firearms
 - 17 caliber
 - BB guns
 - Airsoft guns
 - Paint ball guns
- 6. Eye and ear protection must be worn by all shooters and spectators during firing.
- 7. Paper targets only. Silhouette targets longer than 24" must be at least 40 ft downrange
- 8. Shooting at target carriers, lights, bottles, cans, ceiling, walls, or floor is strictly prohibited.
- 9. Shooting from hip is prohibited.
- 10. Quick draw & combat shooting are prohibited.
- 11. Drawing from a dominant side holster is allowed. Cross and shoulder draw are prohibited.
- 12. Always bring gun up from bench, not from ceiling down.
 - Note: the goal here is to avoid directing any muzzles at the roof.
- 13. The firing line shall be the 50-foot mark.
- 14. No one shall go forward of the firing line.

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- 15. There shall be **no smoking/vaping** anywhere in the clubhouse.
- 16. Only one (1) guest for each member is permitted on the property at any time.
- 17. Members take precedence over guests. (i.e., if a member and a guest are using two lanes, two other members are using two lanes, and two more members arrive to use the indoor range, the guest shall yield his lane.)
- 18. Exceptions require prior approval from the Executive Board.

Revised May 4, 2023 Effective May 5, 2023 at 12:01 a.m.

ACTION PIT RANGE RULES

1. Shooting hours for the outdoor range are:

Weekdays & Saturdays 9:00 a.m. to Sunset Sundays & Holidays 12:00 noon to Sunset

Holidays: New Years Day, Memorial Day, U.S. Independence Day, Labor Day, Thanksgiving Day, Christmas Day

- a. The Sunday and Holiday shooting restriction shall not apply to archery.
- b. No type of exploding arrows shall be used.
- c. During these hours any or all of the outdoor ranges may be closed for maintenance
- 2. Use of the following is PROHIBITED:
 - Rifled barrels larger than .58 Calibers. (Does not apply to rifled shotgun barrels)
 - Shotgun barrels larger than 10 gauge.
 - Tracer or incendiary ammunition.
 - Exploding targets, fireworks, or other explosives.
 - Cannons, mortars, or destructive devices.
- 3. All firing must be directed downrange and within the vertical and horizontal limits of the backstop. Action pit downrange is 170°.
- 4. All targets MUST be placed directly in front of an impact area (berm).
- 5. Climbing on any berms is prohibited.
- 6. The firing line is where the shooter is. No handling of firearms behind shooter.
- 7. Eye and ear protection must be worn by all shooters and spectators during firing.
- 8. Only one group (member and their guest(s)) are allowed to use the Action Pit at a time.
- 9. All cartridges, targets and debris must be collected and properly disposed of when done on the range.
- 10. Firing of fully automatic firearms requires the following notifications and approval:
 - A. Any Executive Board member via email prior to the day of the shoot.
 - B. The Boylston Police on the day of the shoot. (508-869-2453)
 - C. Exceptions require prior approval from the Executive Board.

Revised May 4, 2023 Effective May 5, 2023 at 12:01 a.m.

OUTDOOR PISTOL RANGE RULES

1. Shooting hours for the outdoor range are:

Weekdays & Saturdays 9:00 a.m. to Sunset Sundays & Holidays 12:00 noon to Sunset

Holidays: New Years Day, Memorial Day, U.S. Independence Day, Labor Day, Thanksgiving Day, Christmas Day

- a. The Sunday and Holiday shooting restriction shall not apply to archery.
- b. No type of exploding arrows shall be used.
- c. During these hours any or all of the outdoor ranges may be closed for maintenance
- 2. Use of the following is PROHIBITED:
 - Rifles (exceptions: 22 rimfire rifles and pistol caliber)
 - Shotguns.
 - Tracer or incendiary ammunition.
 - Exploding targets, fireworks, or other explosives.
 - Cannons, mortars, or destructive devices.
 - Paint ball guns
- 3. All firing must be directed downrange and within the vertical and horizontal limits of the backstop.
- 4. All shooting must be from behind the bench.
- 5. All targets MUST be placed directly in front of an impact area (berm).
- 6. Climbing on any berms is prohibited.
- 7. Eye and ear protection <u>must</u> be worn by all shooters and spectators during firing.
- 8. All cartridges, targets and debris must be collected and properly disposed of when done on the range.
- 9. Exceptions require prior approval from the Executive Board.

Revised May 4, 2023 Effective May 5, 2023 at 12:01 a.m.

RIFLE RANGE RULES

1. Shooting hours for the outdoor range are:

Weekdays & Saturdays 9:00 a.m. to Sunset Sundays & Holidays 12:00 noon to Sunset

Holidays: New Years Day, Memorial Day, U.S. Independence Day, Labor Day, Thanksgiving Day, Christmas Day

- a. The Sunday and Holiday shooting restriction shall not apply to archery.
- b. No type of exploding arrows shall be used.
- c. During these hours any or all of the outdoor ranges may be closed for maintenance
- 2. Use of the following is PROHIBITED:
 - Tracer or incendiary ammunition.
 - Exploding targets, fireworks, or other explosives.
 - Cannons, mortars, or destructive devices.
- 3. All firing must be directed downrange and within the vertical and horizontal limits of the backstop.
- 4. All shooting must be from the behind the firing line. The firing line at the outdoor bench at the rifle range is the curb. The firing line in the rifle range building is the downrange side of the building.
- 5. All targets MUST be placed directly in front of an impact area/berm.
- 6. Climbing on any berms or the 100-yard impact area is prohibited.
- 7. Shooting in the grass is prohibited.
- 8. Eye and ear protection <u>must</u> be worn by all shooters and spectators during firing.
- 9. All cartridges, targets and debris must be collected and properly disposed of when done on the range.
- 10. Firing of fully automatic firearms requires the following notifications and approval:
 - A. Any Executive Board member via email prior to the day of the shoot.
 - B. The Boylston Police on the day of the shoot. (508-869-2453)
- C. Exceptions require prior approval from the Executive Board.

Revised February 1, 2024 Effective February 2, 2024 at 12:01 a.m.

Dues & Assessments

	Member Grade					
	New	Regular	Junior	Life	Honorary	
Initiation Fee	\$120.00	n/a	n/a	n/a	n/a	
Annual Dues	\$85	\$85	exempt	exempt	exempt	
Meeting Assessment	\$10.00	\$10.00	optional	optional	exempt	
Work Assessment	exempt	\$120.00	\$50.00	exempt	exempt	
Total	\$215.00	\$215.00	\$50.00	\$0.00	\$0.00	

Member-Grades:

- 1. New Members' fees and assessments are for the current membership year. Irrespective of when the member joined the Club, all members must renew their membership by March 1.
- 2. Life Members are Regular Members who have been members in good standing for 25 cumulative years. Upon becoming a Life Member, all dues and assessments are waived. If a Life Member wishes to continue to participate in the monthly attendance prize, he/she must pay the meeting assessment.
- 3. Junior Members are members between the ages of 12 and 20. They are exempt from paying dues. If a Junior wants to be included in the drawing at the end of a meeting, they must pay the Meeting Assessment.
- 4. Honorary Members are nominated by the Membership on an annual basis. Honorary members are exempt from all fees and assessments. They can receive access, however, they cannot vote.

Fees and Assessments:

- 1. The work assessment will be credited in one (1) hour increments @ \$15.00 per hour with a maximum of 8 hours. The fee is assessed at the end of each year (i.e. new members do not pay the assessment as they have not yet had a chance to work off the assessment).
- 2. All Juniors are responsible for the paying of a \$50.00 Work Assessment. This Assessment is waived when 4 hours are worked at a work party or any other approved function.